

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

Minutes for the Meeting held on Friday May 27, 2021
Virtual Via ZOOM

I. Opening Procedures

- A.** Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Jesus Torres at 5:32p.m. This meeting was held by teleconference in accordance with the Executive Orders N-25-20 and N-29-20.

B. Adoption of Agenda

Moved by *Jeanne Adams* **Seconded by** *Lindsay Walker*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesus Torres	x			
Lindsay Walker	x			

C. Pledge of Allegiance

D. Roll Call
Board Members

	Present	Absent
Jeanne Adams	<u> x </u>	<u> </u>
Regina Carver	<u> x </u>	<u> </u>
Talya Drescher	<u> </u>	<u> x </u>
Marlo Hartsuyker	<u> — </u>	<u> x </u>
Brian Sevier	<u> </u>	<u> x </u>
Jesus Torres	<u> x </u>	<u> </u>
Lindsay Walker	<u> x </u>	<u> </u>

Administration

Charmon Evans	<u> x </u>	<u> </u>
Darlene Hale	<u> x </u>	<u> </u>
Veronica Solorzano	<u> </u>	<u> x </u>

E. Public Comments

No emails
No Public Comment

F. Spotlight-Summer School

Charmon introduced the two teachers heading the program, Jen Alargunsoro and Katie Phillippe. They gave an overview of the 3week program, June 28th through July 16th, concentration on re-engaging students to want to learn.

G. Directors Reports

Charmon stated that we will also have a two-week intensive tutoring session starting after summer school. Bond dollars will be used on our campus this summer, blacktop replacement, carpet in all classrooms, new classroom furniture, and a new outdoor garden space. Charmon gave a brief overview of orientation and Step-Up Night. In the new year, Charmon will go over options for Pacific Western Investment. We will have an in-person promotion for the eighth-grade students. The students will be given 2 tickets each, and we will follow all COVID-19 guidelines. The promotion is June 17 at 5:00 p.m.

H. Board Reports, Correspondence, and Communications

None

I. Advisory and Auxiliary Reports

1. School Site Council

Charmon gave a brief overview of the meeting.

2. ELAC

Veronica lead meeting, Charmon gave overview of the meeting.

3. Parent, Teacher, Student Association

Darlene gave overview of the meeting.

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the April 30, 2021 Regular Board Meeting

2. New hires for the 2021-2022 school year

Moved by Jesus Torres Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and Approval of the April Financials

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the April financials. Lisa went over all financials. A short discussion followed.

Moved by Jesus Torres Seconded by Regina Carver

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

2. Topic/Agenda Item: Review and Approval of the Expanded Learning Opportunity Grant, ELO

Pursuant to Education Code Section 43522(e)(1), the Board will approve the Expanded Learning Opportunities Grant Plan, which is required on or before June 1, 2021. The plan includes how the funds will be used in accordance with EC section 42522(b) and how parents and school site staff were involved in the development of the plan.

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Expanded Learning Opportunity Grant, ELO. Charmon gave a review of the grant and how we will use in 2021-2022. A lengthy discussion followed.

Charmon Evans
Executive Director

Moved by Jeanne Adams Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

3. **Topic/Agenda Item:** Review and Approval of Meg. Contract for the 2021-2022 school year

Personnel Involved: Charmon Evans

Fiscal Implications: \$45,000

Impact on School Mission, Vision or Goals:

Director's Recommendation: The Executive Director recommends approval of Meg. Contract for the 2021-2022 school year. the contract engagement with Meg. -online Language Program. Charmon gave an overview. A short discussion followed.

Moved by Jeanne Adams Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

4. **Topic/Agenda Item:** Review and Approval of VCOE Agreements for the 2021-2022 School Year; Adapted Physical Education (APE) Specialist, Deaf/Hard of Hearing (DHH) Specialist, Orientation and Mobility Specialist, Occupational Therapy Services, Physical Therapy Specialist
- Personnel Involved:** Charmon Evans
- Fiscal Implications:**
- Options or Solutions:**
- Director's Recommendation:** The Executive Director recommends approval of the VCOE Agreements for the 2021-2022 School Year; Adapted Physical Education (APE) Specialist, Deaf/Hard of Hearing (DHH) Specialist, Orientation and Mobility Specialist, Occupational Therapy Services, Physical Therapy Specialist. Charmon gave an overview of the services to be provided. A short discussion followed.

Charmon Evans
Executive Director

Moved by Jeanne Adams Seconded by Jesus Torres

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

5. **Topic/Agenda Item: Review and Approval of Agreement with Empire Therapy & Family Services for the 2021-2022 school year**

Personnel Involved: Charmon Evans

Fiscal Implications: \$64.00 per hour of individual and \$85.00 per hour of group **direct services**, not to exceed the total amount of \$48,000.

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Agreement with Empire Therapy & Family Services Contract for the 2021-2022 school year. Charmon gave a brief overview.

Charmon Evans
Executive Director

Moved by Jesus Torres Seconded by Lindsay Walker

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

6. **Topic/Agenda Item: Review and Approval of Second Step Social/Emotional Curriculum K-5 for the 2021-2022 school year**
Personnel Involved: Charmon Evans
Fiscal Implications: \$3554.50
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of Second Step Social/Emotional Curriculum K-5 for the 2021-2022 school year. Darlene gave the overview. A short discussion followed.

Charmon Evans
Executive Director

Moved by Jesus Torres Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

7. **Topic/Agenda Item: Review and Approval of the Consulting Agreement with Ricky Robertson for the 2021-2022 school year**
Personnel Involved: Charmon Evans
Fiscal Implications: \$24,498.20
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the Consulting Agreement with Ricky Robertson for the 2021-2022 school year. Charmon gave overview of the two-year contract. A short discussion followed.

Charmon Evans
Executive Director

Moved by Jesus Torres Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

8. **Topic/Agenda Item: Review and Approval of the revised CPP, COVID-19 Prevention Plan**
Personnel Involved: Charmon Evans
Fiscal Implications:
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the revised CPP, COVID-19 Prevention Plan. Charmon gave update of changes made to the plan. A short discussion followed.
Charmon Evans
Executive Director

Moved by Jesus Torres Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

9. **Topic/Agenda Item: Review and Approval of purchasing new furniture in conjunction with the PVSD Bond**
Personnel Involved: Charmon Evans
Fiscal Implications: \$250,000
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the purchase of new furniture, not to exceed \$250,000. Charmon gave an overview, PVSD to pay 60% and 40% to UPCS. A lengthy discussion followed.
Charmon Evans
Executive Director

Moved by Jesus Torres Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

10. Topic/Agenda Item: Review and Approval of additional Teacher Staff Development Day

Personnel Involved: Charmon Evans

Fiscal Implications: \$15,000

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of additional teacher staff development day. Charmon explained the need for an additional Professional Development Day

Charmon Evans

Executive Director

Moved by *Jesus Torres* **Seconded by** *Lindsay Walker*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

11. Topic/Agenda Item: Review and Approval of revised Calendar for the 2021-2022 school

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the revised calendar for the 2021-2022 school year. Charmon explained the need for the revision.

Charmon Evans

Executive Director

Moved by *Jesus Torres* **Seconded by** *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher				x
Marlo Hartsuyker				x
Brian Sevier				x
Jesús Torres	x			
Lindsay Walker	x			

12. Topic/Agenda Item: LCAP Update

Personnel Involved: Charmon Evans

Charmon gave a quick overview of goals.

13. Topic/Agenda Item: Preschool Program 2020-2021 Self-Evaluation

Personnel Involved: Charmon Evans

This needs to be presented to the board every year. State Preschool.

IV. Board of Directors Announcements/Remarks

None

V. Future Agenda Items: Next Meeting, June 25, 2021

The next meeting is very important, approvals needed for LCAP and Budget.

VI. Adjournment: 7:35p.m.